



Information Update – Governance & Audit Ethical Advocate Hotline Summary Report

To: Chair and Board of Directors
Through: President & CEO Jennifer Pyrz
From: Director of Governance & Audit, Brian Atkinson
Date: April 10, 2025

Ethical Advocate Hotline Summary Report

Quarterly Activity Summary: 1/1/25 through 3/31/25

Method of Submission	Number of Reports
Website	0
Phone call	0
Other	2
Total	2

Current Period Report Issues	Substantiated	Unsubstantiated	Total
Customer Service			
Employee Conduct/Abuse			
Ethics Violations	1	1	2
HR Issues			
Policy Violation			
Theft			
Waste or Inefficiency			
Other			
Total	1	1	2

Current Status	Total	1-30 days	31-60 days	60+ days
Preliminary Assessment	0	0	0	
Investigation	0	0	0	
Completed	0	1	1	
Total Claims	0	1	1	

12-Month Activity Summary beginning Q2, 2024											
		1		2						1	1
0	0		0		0	0	0	0	0		
Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-25	Nov-25	Dec-25	Jan-25	Feb-25	Mar-25



RECOMMENDATION:

Receive the report.

Brian Atkinson
Director of Governance & Audit